For trustees

Changing trustees

This document contains three deeds:
- Deed 1 – Deed of Resignation as a Trustee
- Deed 2 – Deed of Removal of a Trustee
- Deed 3 – Deed of Assumption and Conveyance and Minute of Resignation of Trustees (Scotland only)
Please read these notes before completing this document:

A. Deeds 1 and 2 are designed for use with trusts governed by the laws of England, Wales and Northern Ireland and Deed 3 for trusts governed by the laws of Scotland. (Deed 1 can be used where the trust, from which the trustee is resigning, is governed by the laws of Scotland and where there is no simultaneous appointment of a new trustee(s)).

B. Removal:
Check to ensure the trust contains a power that allows the settlor to remove a trustee.

C. Removal/Resignation:
Most trusts provide that a trustee cannot resign/be removed unless two individual trustees/one corporate trustee remains in office. Appointment of new trustees should precede resignation/removal. Check the trust to see what it requires.

D. The complete form should be retained with trust and policy document. A photocopy should be forwarded to Aegon’s Head Office at the address given on the back of this form.
Deed of Resignation as a Trustee

I

residing (now) at

Do hereby resign the office of trustee under a trust by

of

dated (dd/mm/yyyy) and relative to policy number

issued by

Executed by me on (dd/mm/yyyy) Signature of Resigning Trustee

Signature of Witness and Witness Details

Witness signature

Full name

Address

Postcode

Occupation

I/We

being the Continuing Trustee(s) acting under the said trust hereby accept intimation of the foregoing resignation.

Signature Signature

Signature
# Deed of Removal of Trustee

**This Deed of Removal is made by**

Name(s)

Address(es)

(the ‘Settlor’)

**Whereas**

The Settlor hereby, in accordance with the power conferred by a trust executed by the Settlor and dated (dd/mm/yyyy) relative to the Policy number issued by

removes from office as a Trustee and discharges from their obligations under that trust.

The Settlor hereby confirms that this Deed falls within Category A of the Stamp Duty (Exempt Instruments) Regulations 1987.

**In witness whereof** the Settlor has executed this Deed on (dd/mm/yyyy)

as follows:

**Signed as a deed and delivered**

by the Settlor in the presence of

Settlor Signature

Witness Signature

Signature(s) of Settlor(s)

Signature of Witness and Witness Details

Settlor Signature

Full Name

Address

Postcode

Occupation
Deed 3

Names and Addresses of Present Trustees

I/We

residing at

I/We

residing at

Name of Settlor(s) and Trust Details

the present trustee(s) acting under a trust by

dated

[ ] day of [ ] (month) [ ] (year)

and relative to Policy Number [ ] issued by

Do hereby assume

residing at

and

residing at

Name(s) and Address(es) of New Trustee(s)

as New Trustee(s) under the said trust (‘the New Trustees’) and I/We, do hereby dispone and convey to myself/ourselves and the New Trustees as trustees under the said trust and to the survivors and the survivor of us, All and Sundry the whole trust estate and effects heritable and moveable, real and personal of whatever description and wheresoever situated, at present belonging to me/us and under my/our control as present trustee(s) under the said trust together with the whole vouchers, titles and instructions thereof: And the said New Trustees by their signature(s) hereto accept office as trustee(s) under the said trust: *

Name(s) and Address(es) of Retiring Trustee(s)

residing at

*

*Leave blank if no resignation

The foregoing is supplied as a specimen only. Individuals are advised to consult their solicitors or obtain such advice as may be necessary to ensure that their wishes are properly documented and given effect.
Do hereby resign the office of trustee(s) under the said trust: and I/We the remaining trustee(s) and the New Trustees hereby accept intimation of the foregoing resignation:

The parties hereto hereby certify that this instrument falls within Category A of the Schedule to the Stamp Duty (Exempt Instruments) Regulations 1987.

In witness whereof these presents are subscribed by the parties hereto at

Place and Date of Signing

Designed for signature by all Trustees (i.e. those continuing, resigning and being newly appointed) at same time before same witness

Do hereby resign the office of trustee(s) under the said trust: and I/We the remaining trustee(s) and the New Trustees hereby accept intimation of the foregoing resignation:

The parties hereto hereby certify that this instrument falls within Category A of the Schedule to the Stamp Duty (Exempt Instruments) Regulations 1987.

In witness whereof these presents are subscribed by the parties hereto at

Place and Date of Signing

Designed for signature by all Trustees (i.e. those continuing, resigning and being newly appointed) at same time before same witness

The foregoing is supplied as a specimen only. Individuals are advised to consult their solicitors or obtain such advice as may be necessary to ensure that their wishes are properly documented and given effect.