

For trustees

Changing trustees

This document contains three deeds:

- Deed 1 – Deed of Resignation as a Trustee;
- Deed 2 – Deed of Removal of a Trustee, and
- Deed 3 – Deed of Assumption and Conveyance and Minute of Resignation of Trustees (Scotland only).

Please read these notes before completing this document:

- a. Deeds 1 and 2 are designed for use with trusts governed by the laws of England, Wales and Northern Ireland and Deed 3 for trusts governed by the laws of Scotland. (Deed 1 can be used where the trust, from which the trustee is resigning, is governed by the laws of Scotland and where there is no simultaneous appointment of a new trustee(s)).
- b. Removal:
Check to ensure the trust contains a power that allows the settlor to remove a trustee.
- c. Removal/Resignation:
Most trusts provide that a trustee cannot resign/be removed unless two individual trustees/one corporate trustee remains in office. Appointment of new trustees should precede resignation/removal. Check the trust to see what it requires.
- d. The complete form or a certified photocopy should be forwarded to Aegon's Head Office at the address given on the back of this form.

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The foregoing is supplied as a specimen only. Individuals are advised to consult their solicitors or obtain such advice as may be necessary to ensure that their wishes are properly documented and given effect.

Deed 1

Resigning Trustee's
full name and address

Details of:

- Name of Settlor(s)
- Address of Settlor(s)
- Date of trust
- Policy number
- Name of Insurer

Add if applicable (for
example, if a policy is held
in Trust).

Date of signing this Deed

Signature of Witness and
Witness details

Names of Continuing
Trustees

Signatures of Continuing
Trustees

Deed of Resignation as a Trustee

I

residing (now) at

Do hereby resign the office of trustee under a trust by

of

dated

and relative to policy number

issued by

Executed by me on

Signature of Resigning Trustee

Witness signature

Full name

Address

Postcode

Occupation

I/We

being the Continuing Trustee(s) acting under the said trust hereby accept intimation of the foregoing resignation.

Signature

Signature

Signature

Signature

The foregoing is supplied as a specimen only. Individuals are advised to consult their solicitors or obtain such advice as may be necessary to ensure that their wishes are properly documented and given effect.

Deed 2

Name and address of Settlor(s) with power of removal under the Trust.

Date of trust
Policy number

Name of insurer

Name(s) of Trustee(s) being removed

Date of signing this Deed

Signature(s) of Settlor(s)

Signature of Witness and Witness details

Deed of Removal of Trustee

This Deed of Removal is made by

Name(s)

Address(es)

(the 'Settlor')

Whereas

The Settlor hereby, in accordance with the power conferred by a trust executed by the Settlor and dated _____ relative to the policy number

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

issued by

removes from office as a Trustee and discharges

from their obligations under that trust.

The Settlor hereby confirms that this Deed falls within Category A of the Stamp Duty (Exempt Instruments) Regulations 1987.

In witness whereof the Settlor has executed this Deed on

D	D	M	M	2	0	Y	Y
---	---	---	---	---	---	---	---

as follows:

Signed as a deed and delivered
by the Settlor in the presence of

Settlor signature

X	X
---	---

Settlor signature

X	X
---	---

Witness signature

X	X
---	---

Full name

Address

Postcode

Occupation

The foregoing is supplied as a specimen only. Individuals are advised to consult their solicitors or obtain such advice as may be necessary to ensure that their wishes are properly documented and given effect.

Deed 3

Names and addresses
of Present Trustees

Deed of Assumption and Conveyance and Minute of Resignation of Trustees (Scotland)

I/We

residing at

I/We

residing at

Name of Settlor(s)
and Trust details

the present trustee(s) acting under a trust by

dated

D	D	M	M	2	0	Y	Y
---	---	---	---	---	---	---	---

and relative to policy number

issued by

Name(s) and address(es) of
New Trustee(s)

Do hereby assume

residing at

and

residing at

as New Trustee(s) under the said trust ('the New Trustees') and I/We, **do hereby dispone and convey** to myself/ourselves and the New Trustees as trustees under the said trust and to the survivors and the survivor of us, All and Sundry the whole trust estate and effects heritable and moveable, real and personal of whatever description and wheresoever situated, at present belonging to me/us and under my/our control as present trustee(s) under the said trust together with the whole vouchers, titles and instructions thereof: And the said New Trustees by their signature(s) hereto accept office as trustee(s) under the said trust: *and

Name(s) and address(es) of
Retiring Trustee(s)

I/We the said

residing at

*Leave blank if no resignation

The foregoing is supplied as a specimen only. Individuals are advised to consult their solicitors or obtain such advice as may be necessary to ensure that their wishes are properly documented and given effect.

Do hereby resign the office of trustee(s) under the said trust: and I/We the remaining trustee(s) and the New Trustees hereby accept intimation of the foregoing resignation:

The parties hereto hereby certify that this instrument falls within Category A of the Schedule to the Stamp Duty (Exempt Instruments) Regulations 1987.

In witness whereof these presents are subscribed by the parties hereto

Place and date of signing

at

on

D	D	M	M	2	0	Y	Y
---	---	---	---	---	---	---	---

before the witness hereto subscribing.

Designed for signature by all Trustees (i.e. those continuing, resigning and being newly appointed) at same time before same witness

Witness signature

X	X
---	---

Full name

Address

Postcode

Occupation

Signatures of Trustee(s)

X	X
---	---

X	X
---	---

X	X
---	---

X	X
---	---

X	X
---	---

