

Review illustration for drip-feed drawdown

This guide explains how to carry out a review **illustration for drip-feed drawdown** and the essential steps required, where there is **existing drawdown or crystallised products**, for your Aegon Retirement Choices and One Retirement clients. This includes the ability to add existing drawdown income (including ad hoc withdrawals) and any regular contributions in combination with drip-feed drawdown.

It's important you produce an illustration before you proceed and apply online.

If your client isn't already in drawdown, please use our New business illustration for drip-feed drawdown guide.

Once you've produced the illustration, take a look at our guide to <u>Submitting a drip-feed</u> <u>drawdown request online</u>.

The screens we show are for demonstration purposes only, they don't represent a real customer.



Review illustration for drip-feed drawdown

Important notes

- It's your responsibility to make sure the illustration you give your client accurately reflects their circumstances and the correct charges. We're unable to honour incorrect illustration terms. We may ask you to provide a copy, or reference from the illustration that you give your client.
- If your client already has a linked drawdown product for the uncrystallised SIPP on Aegon Retirement Choices or One Retirement you'll need to enter the ongoing adviser charge and/or investment charges for the uncrystallised and crystallised products separately even if they're the same.
- Any regular contributions paid by your client (or their employer) can be included.
- If your client is taking drawdown income from their existing drawdown product, and this is to continue, you can add this along with any ad hoc income amount.
- If your client has scheme specific lump-sum protection and wants drip-feed drawdown, they'll lose the protection.
- Drip-feed drawdown isn't available if your client has one of the following:
 - Secure Retirement Income investments
 - Primary protection with registered tax-free cash amount
 - Enhanced protection with registered tax-free cash that isn't equal to 25%





How it works at-a-glance

New client

Carry out specialised quote



Submit uncrystallised SIPP (as required)



Submit BCE¹ instruction for drip-feed drawdown



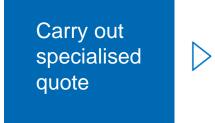
Immediate BCE with PCLS and specified income released

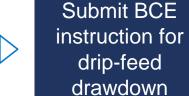


Scheduled
BCE created
for next
payment date

How it works at-a-glance

Existing client





drip-feed

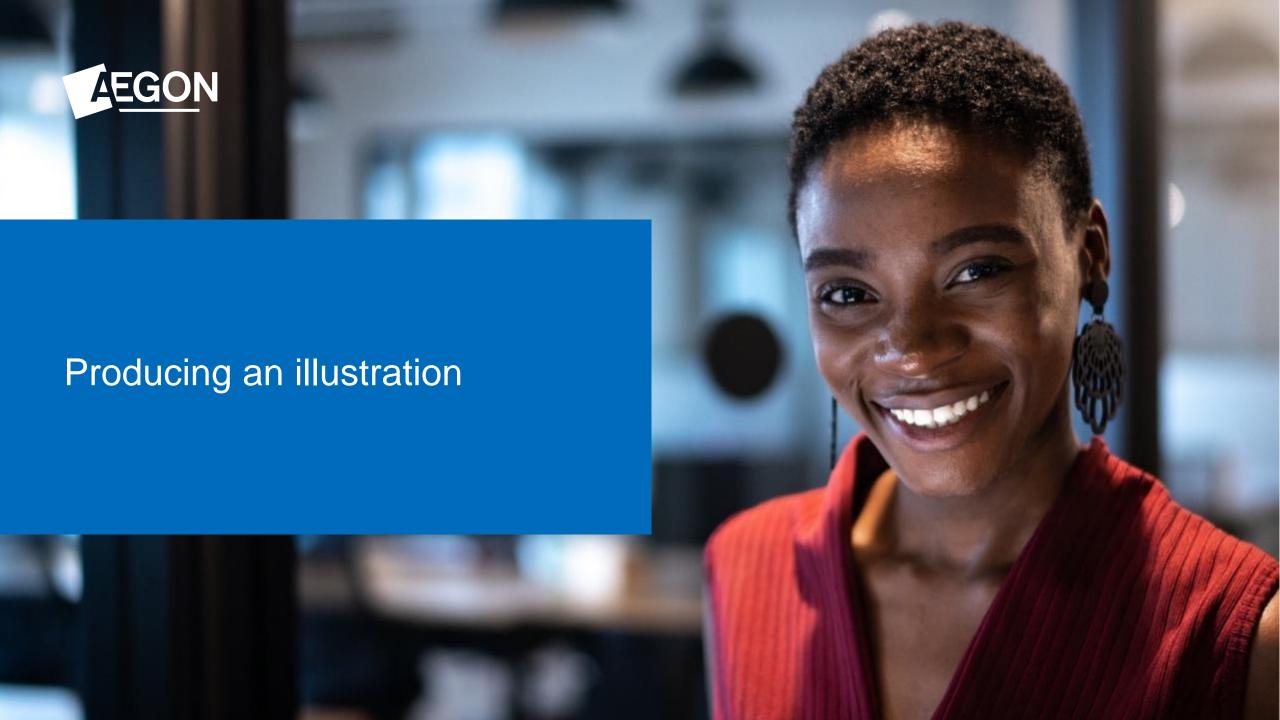


Immediate BCE with PCLS and specified income released



Scheduled BCE created for next payment date

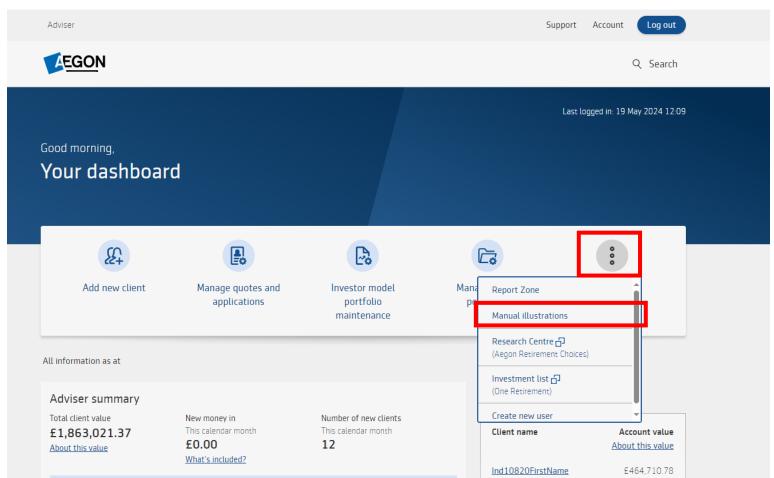




Selecting the transaction

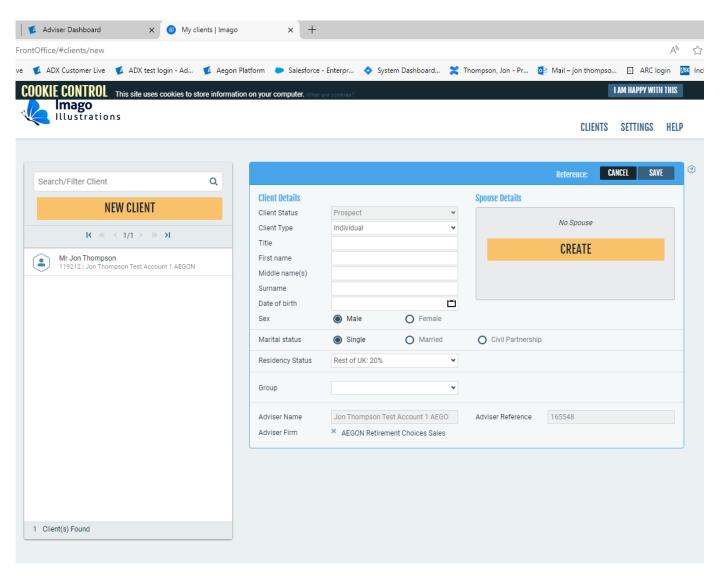
From your dashboard, select **More** actions to present **Manual** illustrations in the drop down.

If you're a non-adviser user, you'll need to select the adviser you're acting on behalf of.



Imago illustrations

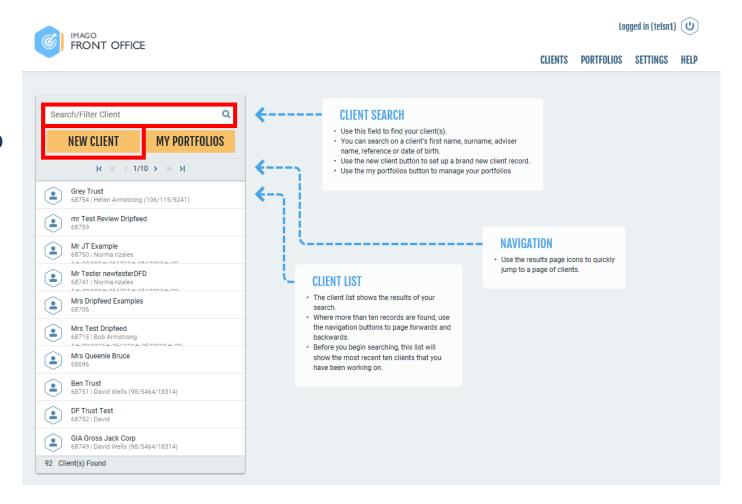
A new browsing window will open and you'll see the Imago system.





Client details

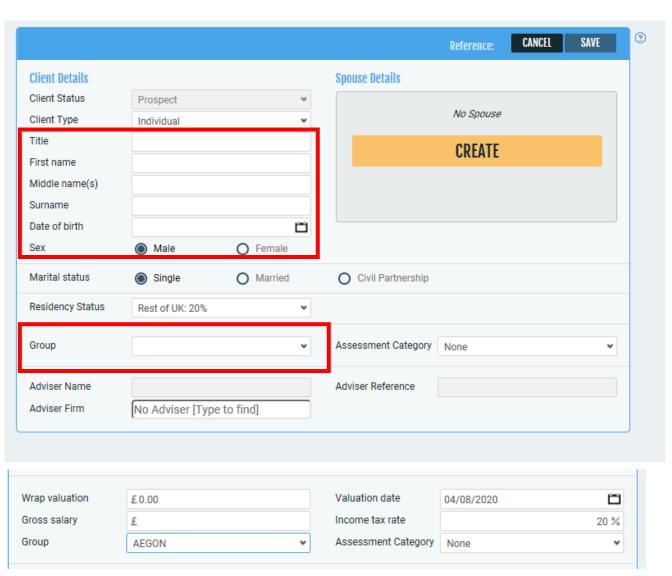
Select **New client** to enter client details, or search for an existing client if you've previously used Imago to carry out an illustration for them.



Client details

You must complete the following fields:

- Title
- First name
- Surname
- Date of birth
- Sex
- Group set this to Aegon/One Retirement



New illustration

Select New illustration

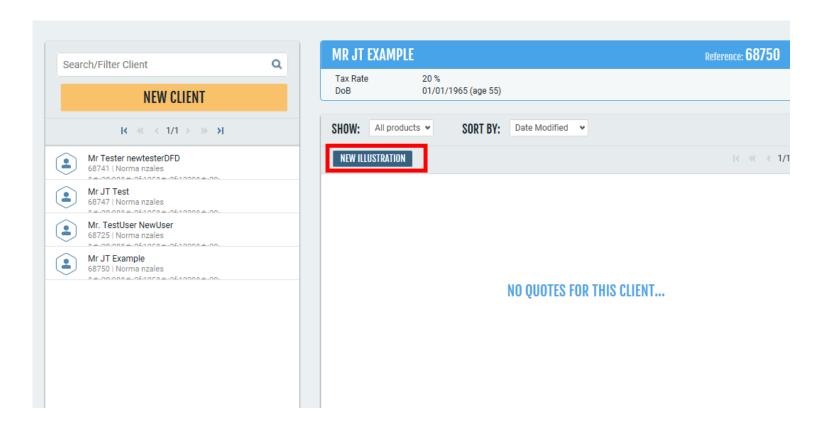
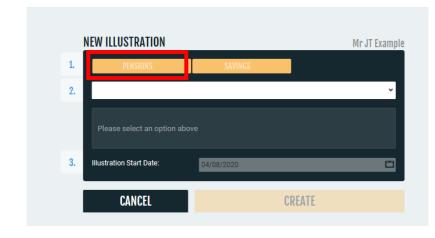


Illustration details

1. Select **Pensions**



- 2. Select Self-invested
 Person Pension
 (SIPP) or One
 Retirement
 - NEW ILLUSTRATION

 1. PENSIONS ✓ SAVINGS

 2. [ADX-ARC-PENSION] Self-invested Personal Pension (SIPP)

 Self-invested Personal Pension (SIPP)

 ADX-ARC-PENSION

 3. Illustration Production Date: 20/05/2024 □

 Illustration Start Date: 20/05/2024 □

 Drawdown Basis: Fiexi-Access Drawdown

 Select Review for Illustration type and then Create

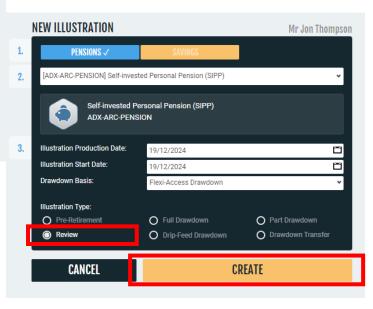
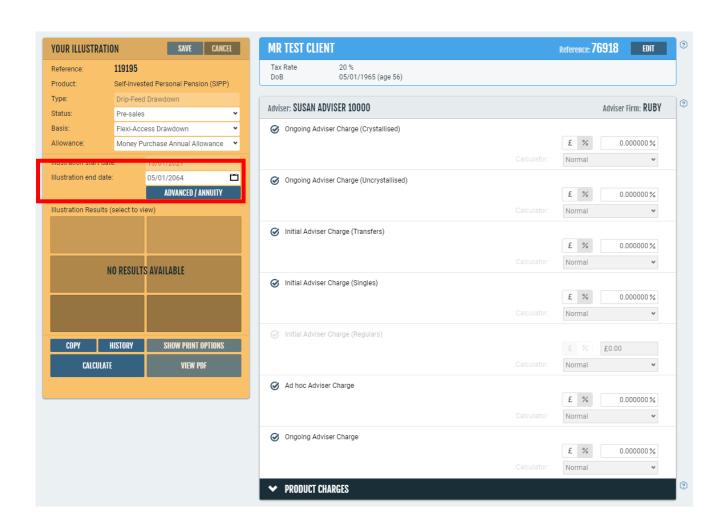


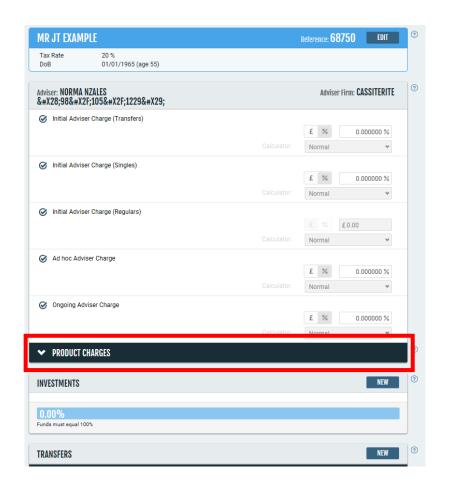
Illustration end date

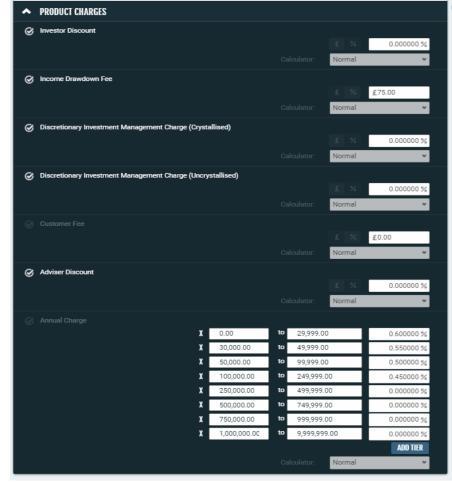
Illustration end date defaults to your client's 99th birthday – you can change this if you want.



Product charges

Select **Product** charges and complete this section

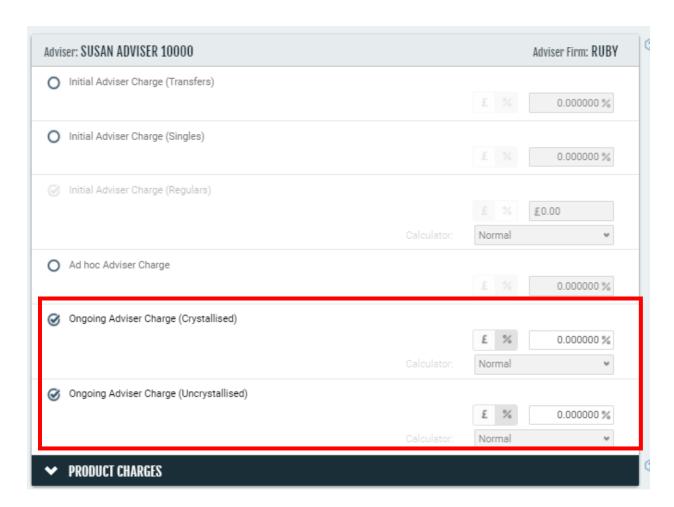




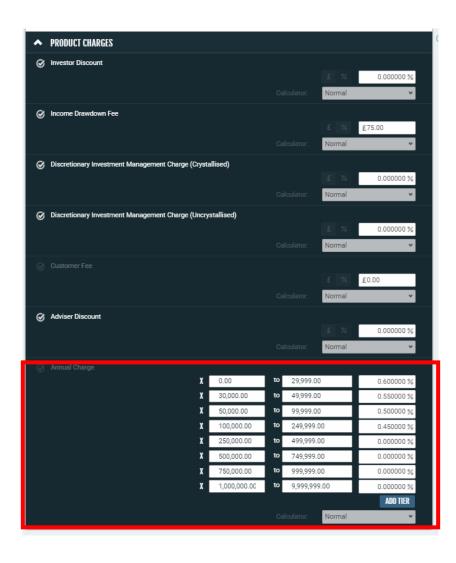
Adviser charges

Deselect any charges that aren't relevant. If you don't deselect these, they'll appear on the illustration with zero value.

If your client already has a linked drawdown product for the uncrystallised SIPP on Aegon Retirement Choices or One Retirement you'll need to enter the ongoing charge against both the crystallised and uncrystallised products even if the charge is the same.



Product charges



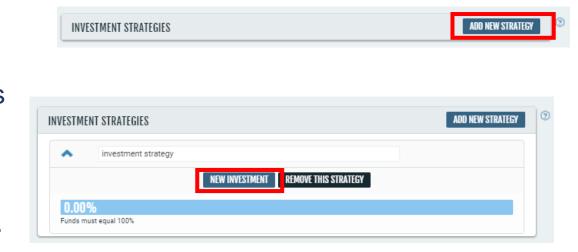
Important – the charges you enter are for illustration purposes only. Take care entering charge details, we're unable to honour any incorrect charges you enter and you'll need to provide a new illustration.

- Deselect any charges that aren't relevant.
- Income drawdown fee only applies if your client is taking taxable income. If they're only taking PCLS deselect this.
- Discretionary investment management charge only applies if your client is invested in a DFM model portfolio. You'll need to enter this against the uncrystallised and crystallised products. If you aren't using a DFM, please deselect these.
- Customer fee only applies to workplace clients with this charge.
- Enter the platform charges for your firm as our standard charges will show automatically. If your client is a member of a workplace scheme this will override your firm's platform charge. Contact your Business Development Manager to discuss.

Investment strategy

You'll need to create a least one investment strategy.

- Where both the crystallised and uncrystallised products have the same investment, you'll only need to add one.
- Where the crystallised and uncrystallised products have different investments you'll need to add two.
- You can also add an investment strategy to apply to any regular contributions, including those in different funds, to the existing crystallised product.



The strategy name defaults to Investment strategy. If you add a second strategy, this will be called Investment strategy 1.

Next select **New investment** to start adding the funds for each strategy.



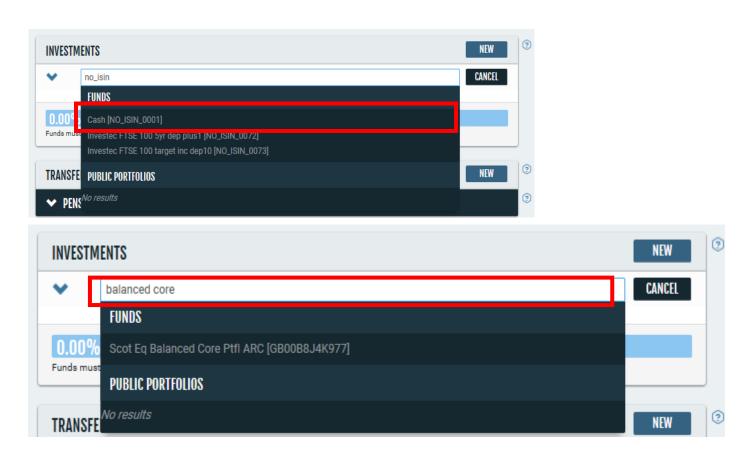
Investments

You'll need to follow this process for each investment strategy where the crystallised and uncrystallised wrappers have different investments.

Your client must have 0.25% in cash. Enter **No_Isin** to find Cash and select **Cash [NO_ISIN_0001]**

You can search using:

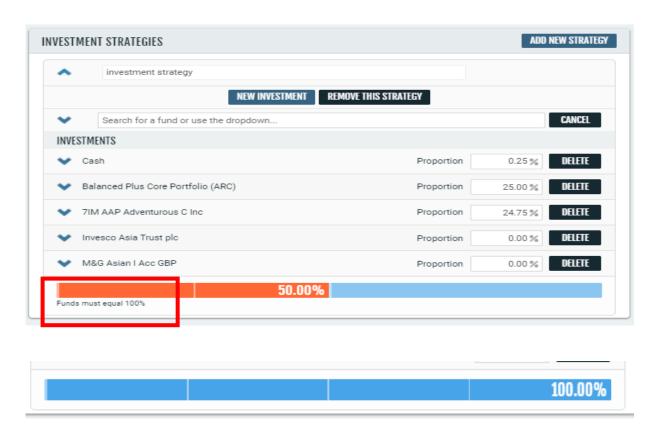
- Fund name
- ISIN
- Sedol



Investments

You'll see a warning message until the investment choice totals 100%.

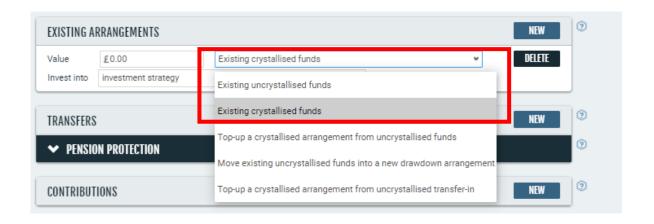
Remember drip-feed drawdown isn't available if your client has Secure Retirement Income investments.

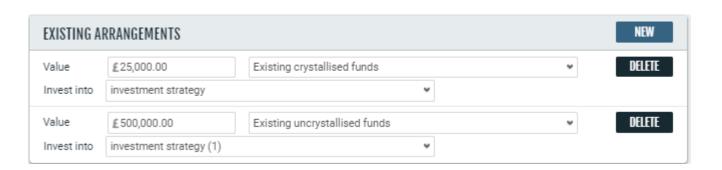


Investments

Select both the Existing uncrystallised funds and Existing crystallised funds to add the current values of your client's crystallised and uncrystallised wrappers.

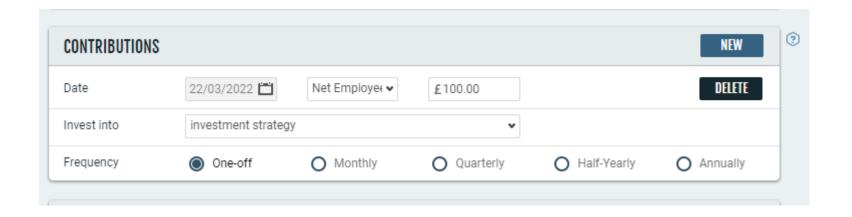
You need to add an investment strategy to **Existing** uncrystallised funds and **Existing crystallised funds** which can be the same strategy unless the existing investments are different.





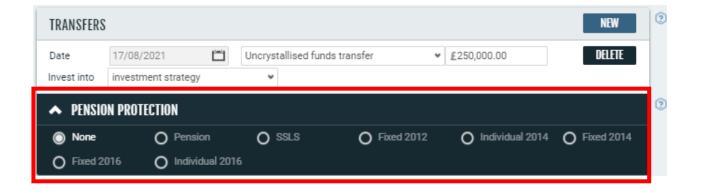
Adding contributions

You can add any employee and employer contributions as required and allocate these to an investment strategy.



Pension protection

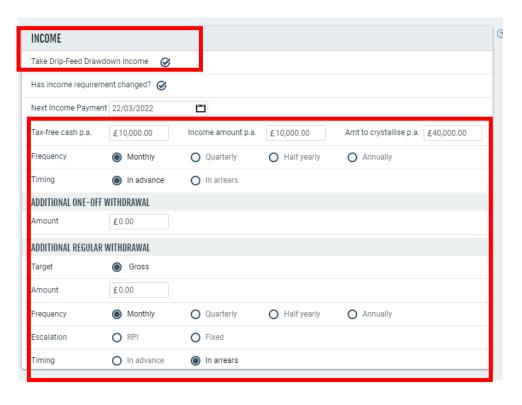
If your client has any lifetime allowance protections, complete the **Pension protection** section. Remember drip-feed drawdown isn't available if your client has enhanced protection with registered tax-free cash that isn't equal to 25% or scheme specific lump sum with primary protection and protected PCLS.



Drip-feed drawdown

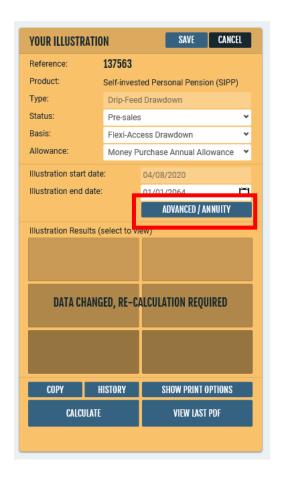
Complete Drip-feed drawdown details by selecting Take Drip-Feed Drawdown Income.

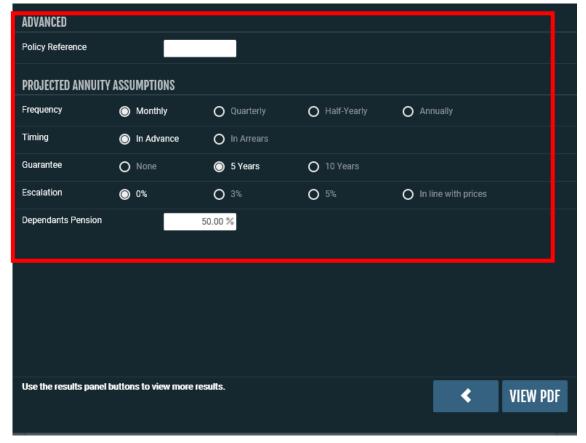
- Enter the amount your client requires as a yearly figure – you can complete Tax-free cash, Income amount or Amt to crystallise and the system will automatically calculate the relevant figures.
- Select Frequency.
- And set Timing to In advance the system defaults to In arrears so make sure you select In advance.
- Add any existing drawdown income and any one-off withdrawal that is being taken.



Annuity assumptions

You can add specific annuity assumptions by selecting **Advanced/Annuity**.



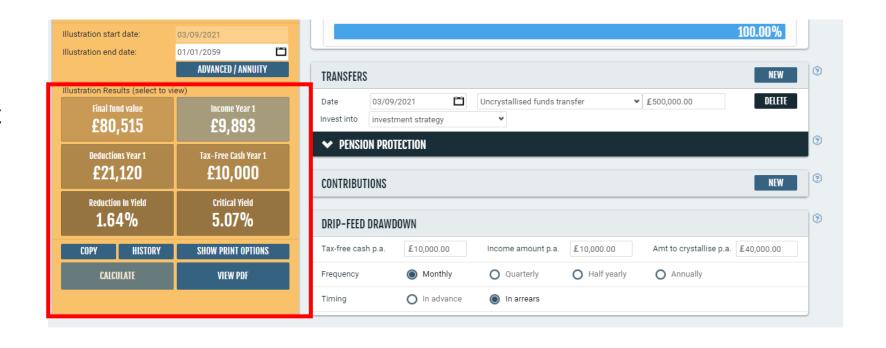


Calculate and view PDF

Once you've entered all the information, you'll be able to select **Calculate**.

Once it's calculated and the **Illustration results** section is complete, you can select **View PDF.**

Now **Open** or **Save** the illustration.





Illustration

Your illustration will open in another window.

Once your client has reviewed their illustration and is happy to proceed, you can continue and apply for drip-feed drawdown online.

Our <u>Submitting a drip-feed</u> drawdown request online guide shows you how to do this.

