



For customers

How to transfer an ISA to the Aegon Platform



How to transfer an ISA

This guide explains how to transfer an ISA to the Aegon Platform.

You can only complete this request online if you have transactional access.

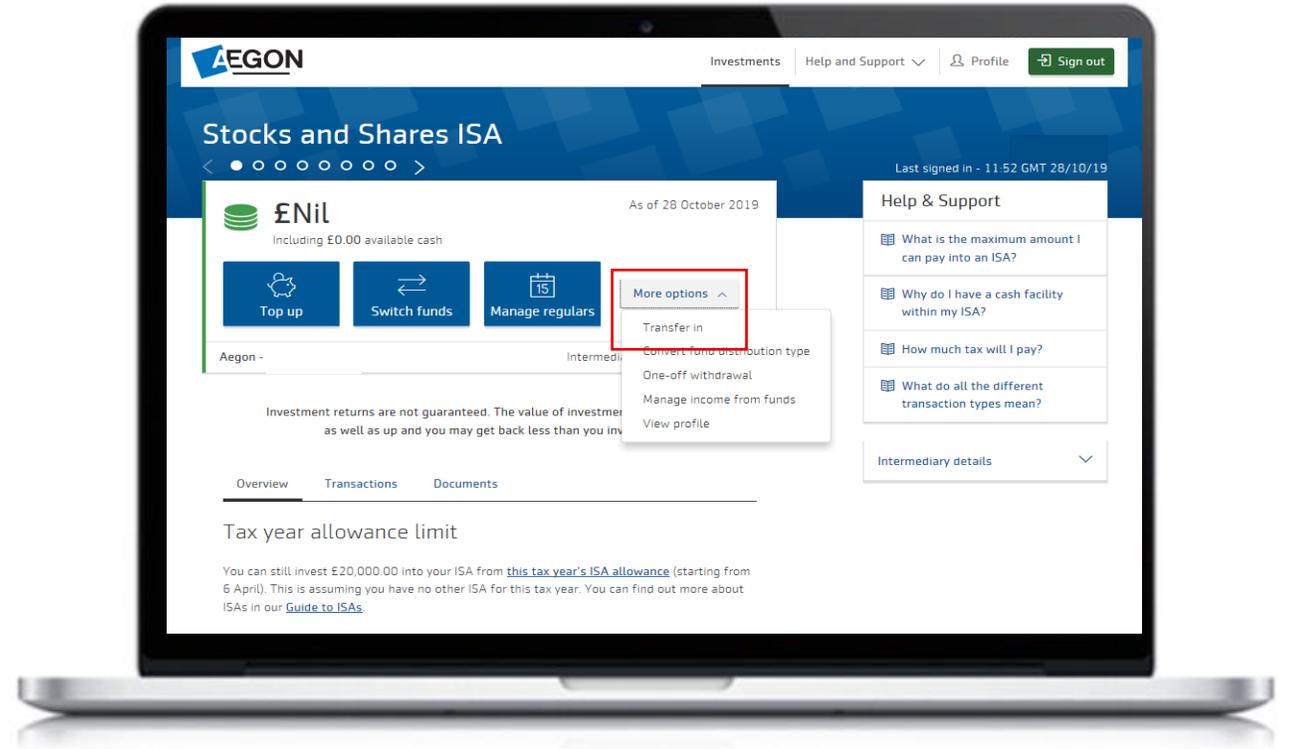
If you have view only access to your account, you need to contact your financial adviser or intermediary.



Signing in to your account

1. Sign in to your Aegon Dashboard account.
2. Select your ISA.
3. Under the **More options** drop down menu, select **Transfer in**.

For re-registration transfers into a general investment account (GIA) or ISA, please see the notes at the end of this guide.



Starting your transfer in

1. Along the top of the screen you can see what stage of the process you're at.
2. Check your personal details in the **Before you begin** section.
3. Confirm your personal details are correct.
4. Select **Continue**.

Transfer in another ISA

Begin Details Options Buy funds Confirm Success

Before you begin

Please confirm your personal details before you continue

As part of our regulatory requirements we need check your personal details are up-to-date. You can [contact us](#) if any of your details have changed.

Personal details

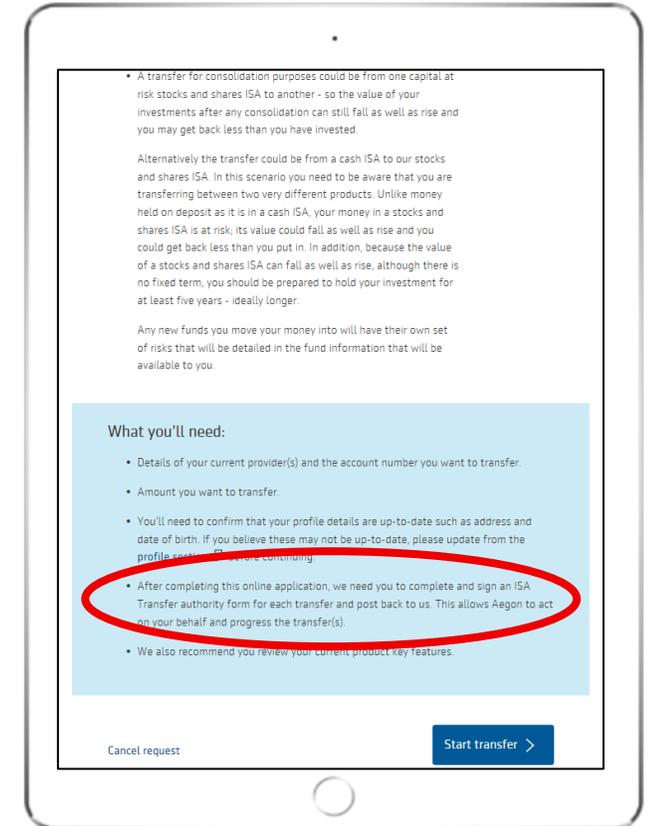
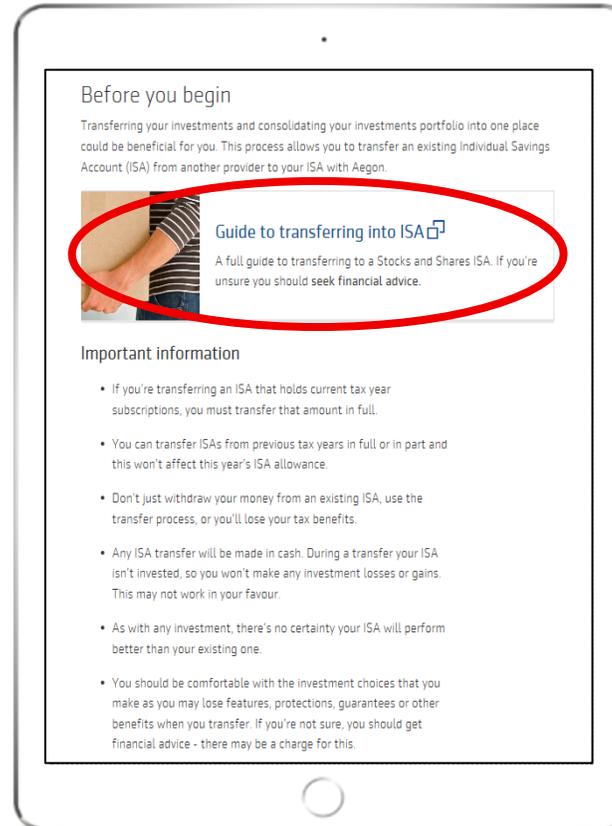
Name	Date of birth	Address GBR
Nationality British	NI number	

I confirm that my personal details shown above are correct.

Cancel request Continue >

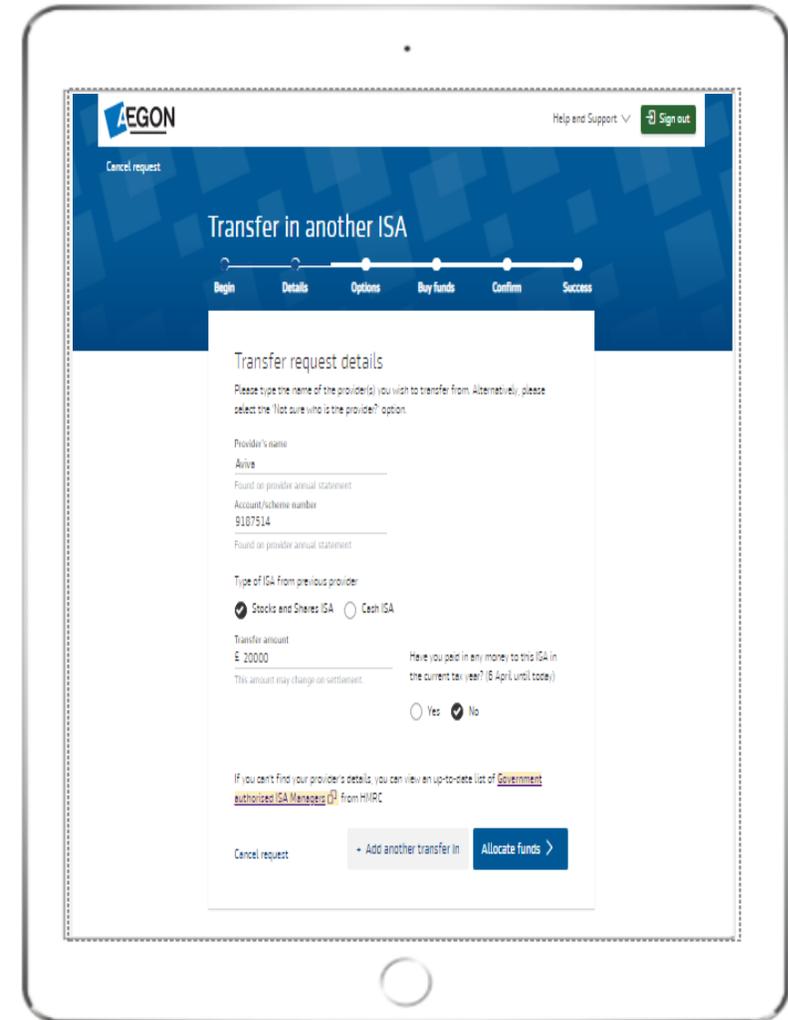
Starting your transfer in

1. You'll now see some important information that you need to consider before making a transfer, including a **Guide to transferring into an ISA.**
2. We must receive a signed transfer authority for each transfer you want to do.
3. Select **Start transfer** to continue.



Confirm details for your transfer request

1. Confirm the **Providers name**.
2. Enter the **Account/scheme number** for the ISA you want to transfer.
3. Confirm the **Type of ISA** you want to transfer.
4. Enter the **Transfer amount** from this ISA.
5. Confirm whether you've paid any money into this ISA in the current tax year.
6. Select **Allocate funds** to continue.



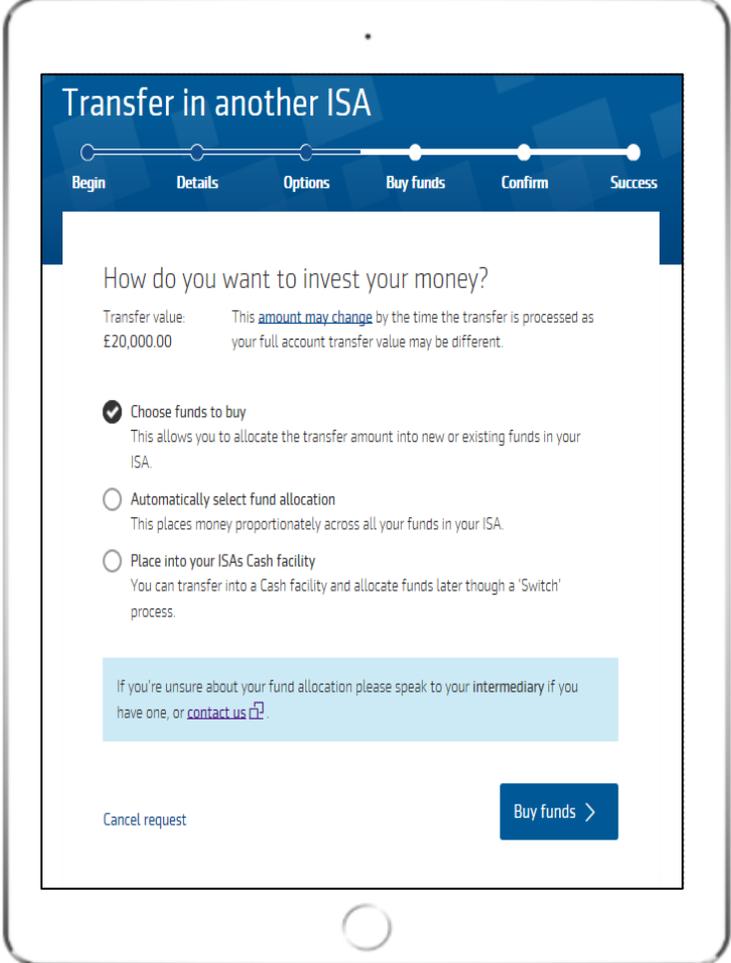
The screenshot displays the AEGON website interface for confirming a transfer request. The page title is "Transfer in another ISA" and it features a progress bar with steps: Begin, Details, Options, Buy funds, Confirm, and Success. The "Confirm" step is currently active. The main content area is titled "Transfer request details" and includes the following information:

- Provider's name:** Aviva (Found on provider annual statement)
- Account/scheme number:** 9107514 (Found on provider annual statement)
- Type of ISA from previous provider:** Stocks and Shares ISA Cash ISA
- Transfer amount:** £ 20000 (This amount may change on settlement.)
- Have you paid in any money to this ISA in the current tax year? (5 April until today):** Yes No

At the bottom, there is a link for "Government authorised ISA Managers" and three buttons: "Cancel request", "Add another transfer in", and "Allocate funds" (highlighted in blue).

Confirm how you want us to invest the transfer

1. You now need to confirm how you'd like us to invest your transfer.
2. You can:
 - i. Choose funds to buy
 - ii. Use your current ISA fund split (if you already have an ISA with us)
 - iii. Put the money into your cash facility
3. Select **Buy funds** to continue.



The screenshot shows a mobile application interface for confirming an ISA transfer. At the top, the title is "Transfer in another ISA". Below the title is a progress bar with six steps: "Begin", "Details", "Options", "Buy funds", "Confirm", and "Success". The "Buy funds" step is currently selected. The main content area asks "How do you want to invest your money?". It displays the transfer value as "£20,000.00" and includes a disclaimer: "This amount may change by the time the transfer is processed as your full account transfer value may be different." There are three radio button options: "Choose funds to buy" (which is selected), "Automatically select fund allocation", and "Place into your ISAs Cash facility". A light blue callout box contains the text: "If you're unsure about your fund allocation please speak to your intermediary if you have one, or [contact us](#)". At the bottom, there is a "Cancel request" link and a blue "Buy funds >" button.

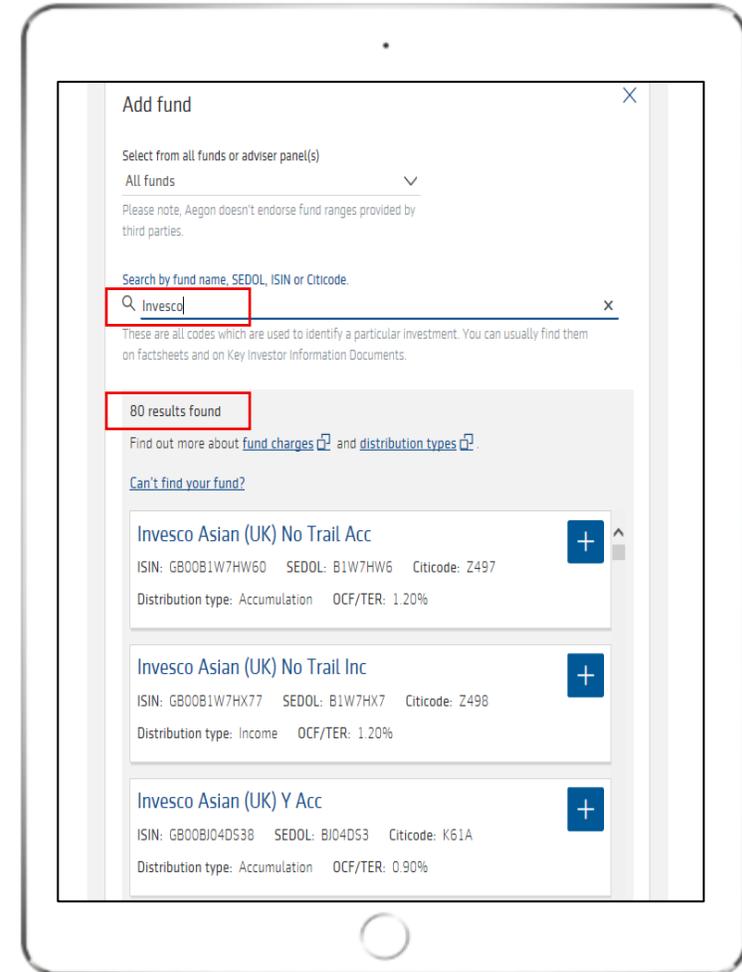
Selecting which fund(s) you want to buy

You can search for a fund using any of the following:

- Name
- SEDOL
- ISIN
- Citicode
- Fund manager

If you search by fund manager name, we'll show all the funds available for that manager.

Find the fund you want by scrolling through the results. Add it by selecting the + sign



Allocating your transfer to funds

1. Once you've selected your funds, you need to specify how much of your transfer you want to allocate to each fund.
2. You can allocate by % or £ amount.

The value of investments may go down as well as up and you may get back less than you invest.

Allocate using % £ Entering allocation method clears any values already entered

Amount left to allocate: 100%
£20,000.00

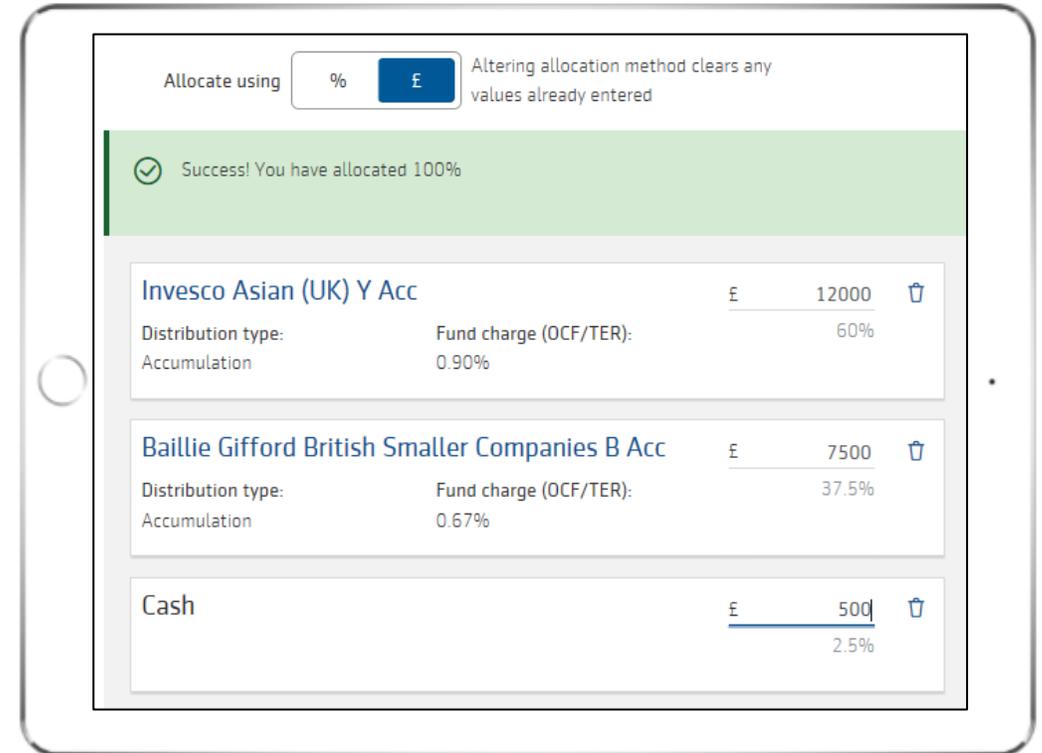
Invesco Asian (UK) Y Acc	<input type="text" value=""/>	%
Distribution type: Accumulation	Fund charge (OCF/TER): 0.90%	£0.00
Baillie Gifford British Smaller Companies B Acc	<input type="text" value=""/>	%
Distribution type: Accumulation	Fund charge (OCF/TER): 0.67%	£0.00
Cash	<input type="text" value=""/>	%
		£0.00

Add fund

Allocating your transfer to funds

Example of allocating by £ amount

- Even if you select £ amount – you need to make sure you allocate the full amount over the fund(s).
- Once you've allocated 100% against the fund(s) you'll be able to continue.



Review and confirm

The **Review and confirm** screen shows the details of your transfer request.

Double check that you're happy with everything.

Review and confirm transfer details

Please review your transfer details carefully before confirming.

Transfer request one

Name of provider Aviva	Type of ISA Stocks and Shares ISA
Reference ID	Approximate transfer amount £20,000.00
Edit these details	Tax year ISA contribution value £0.00

Your details

Name	Home address
Date of birth	

[Are these details wrong?](#)

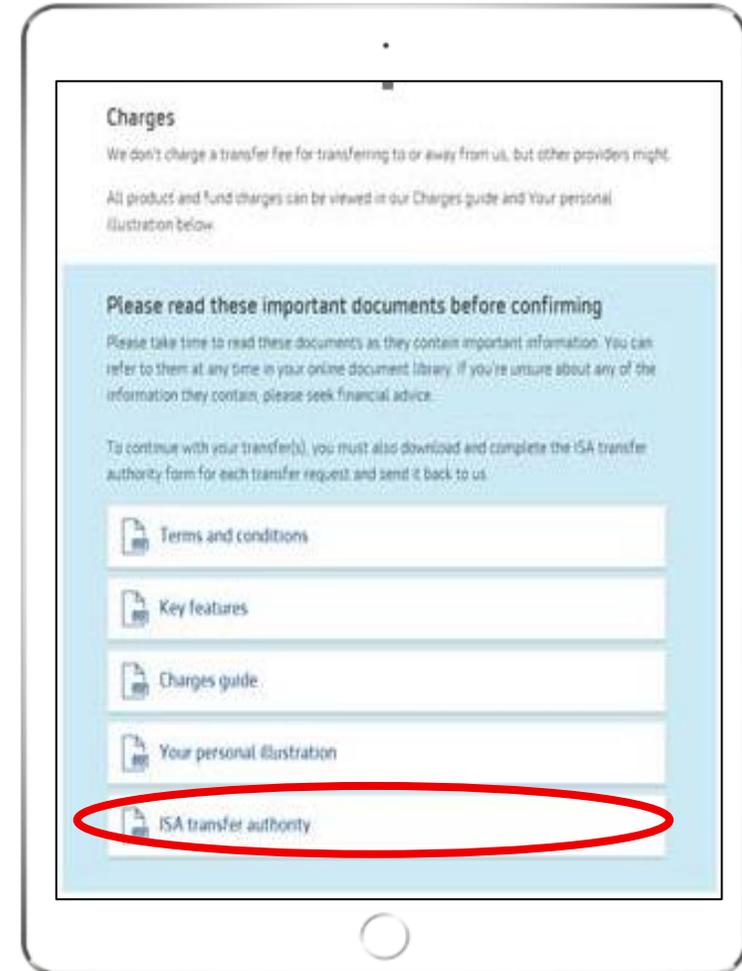
Fund allocation

You've chosen to invest in the following funds and/or cash. Where applicable, please ensure you've read the key investor information documents by selecting the fund names below.

Invesco Asian (UK) Y Acc	60.00%
Distribution type: Accumulation OCF/TER: 0.90%	
Baillie Gifford British Smaller Companies B Acc	37.50%
Distribution type: Accumulation OCF/TER: 0.67%	
Cash	2.50%
Distribution type: OCF/TER:	

Print, sign and post transfer authority

1. You need to print, sign and post a **Transfer Authority** for each transfer so that we can request the ISA from your existing provider.



Completing your transfer

1. You can view illustrations for your transfer. We'll also save these in your document store.
2. Read the **Legal declaration** and **General declaration**.
3. Confirm that you give us permission to carry out your transfer.
4. Select **Complete transfer(s)**.

Legal declaration

Please read before proceeding

It's important that you read the following important information and declarations before proceeding with making a transfer payment(s) to your Aegon ISA.

Your decision to make a transfer payment(s) to your Aegon ISA will be based solely on your interpretation of the information we've given and we haven't taken your individual needs and circumstances into account. If you're not sure if making a transfer payment(s) to your Aegon ISA is right for you, you should get some financial advice (there might be a cost for this).

Before submitting this application to make a transfer payment(s) to your Aegon ISA, you need to:

- read and accept these Declarations, and
- tick the checkbox at the bottom of the page and select the 'Complete transfer(s)' button to confirm acceptance.

General declaration

In this declaration:

'I', 'you', 'your' or 'my' refers to you, the Investor, and

'Aegon' refers to Cofunds Limited.

Aegon relies on the information contained in the following documents as they form the basis of you making a transfer payment(s) to your Aegon ISA:

1. the application,
2. these declarations and any other declarations made when applying to make a transfer payment(s) to your Aegon ISA,
3. the contract note, and

I confirm I've read the important information documents, including the KIID for each selected fund, the declaration and I apply to make a transfer payment(s) to my Aegon ISA on the basis set out above.

Cancel request Complete transfer(s) >

Making a transfer into an ISA

If you want to make a GIA or ISA re-registration transfer in, please contact us to request an illustration and an application form.

Please have the following information ready:

- The names and SEDOL numbers of the funds you'd like to re-register to us.
- The current value of these funds.



aegon.co.uk



@aegonuk



Aegon UK



Aegon UK

Aegon is a brand name of both Scottish Equitable plc (No. SC144517) registered in Scotland, registered office: Edinburgh Park, Edinburgh EH12 9SE, and Cofunds Limited, Registered in England and Wales No.03965289, registered office: Level 26, The Leadenhall Building, 122 Leadenhall Street, London, EC3V 4AB. Both are Aegon companies. Scottish Equitable plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Cofunds Limited is authorised and regulated by the Financial Conduct Authority (FCA). Their FCA Financial Services Register numbers are 165548 and 194734 respectively. © 2020 Aegon UK plc

DIR386870 09/21