



For customers

How to manage income from funds for GIA and ISA on the Aegon Platform



How to manage income from funds

If you have a general investment account (GIA) or ISA on the Aegon Platform and you're invested in income producing funds, this guide explains how to manage the income from them.

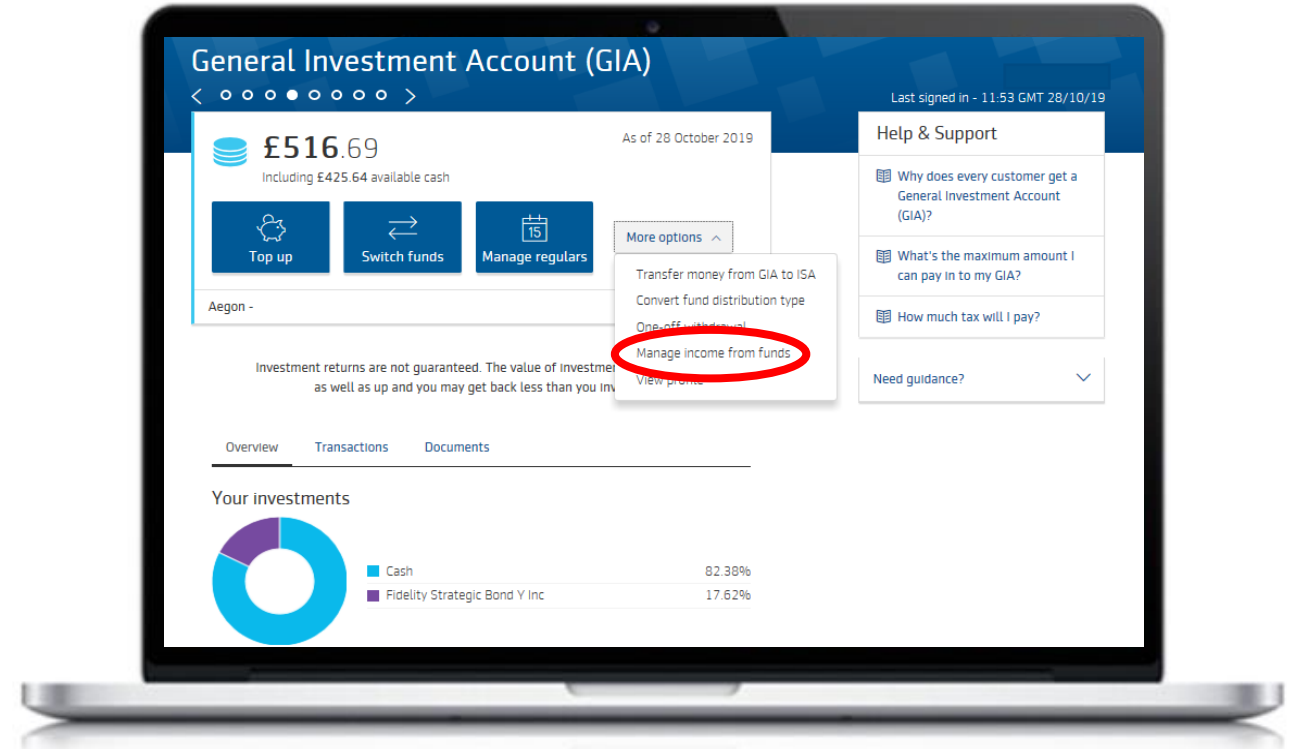
You can only complete this request online if you have transactional access.

If you have view only access to your account, you need to contact your financial adviser or intermediary.



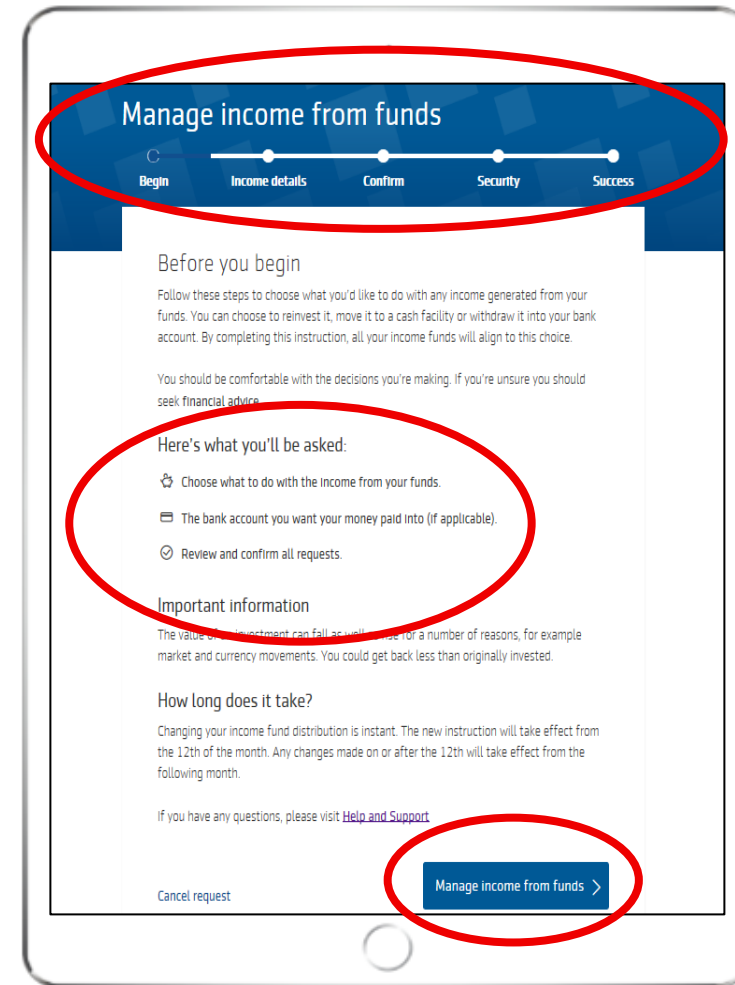
Manage income from funds

1. Sign in to your Aegon Dashboard account.
2. Select the product that has income producing funds that you'd like to manage the income from.
3. Select the **More options** drop down menu.
4. Then select **Manage income from funds**.



Starting your request to manage income from funds

1. Along the top of the screen you can see what stage of the process you're at.
2. We also set out what you need to do in order to complete the process.
3. Select **Manage income from funds** to continue.



Selecting your income option

1. Select the income option you'd like.
2. If you select **Withdraw to a bank account** you'll then need to tell us where you want us to pay this. Use **Select bank account** to do this.

Your change will take effect immediately. We pay out income on the 12th of the month and it will be with you three to five working days later.

3. Select **Review and confirm** to continue.

Manage income from funds

Begin Income details Confirm Security Success

Income details

What would you like to do with the income generated from your income funds?

☒ Withdraw to a bank account
Any income will be paid on the 12th of each month into your chosen bank account

☐ Move to your cash facility
Any income will be moved into your cash facility

☐ Reinvest in the fund
Any income will be reinvested back into the same fund(s)

Select bank account ▼

Cancel request

Review and confirm >

Completing the process

The last stage in the process is to review the details of the change you've made and read any important documents. We'll save these to your document store.

The screenshot shows a tablet displaying the 'Manage income from funds' app. At the top, a progress bar indicates the current stage is 'Confirm'. The main heading is 'Review and confirm'. Below this, there is a section for 'Income details' explaining the payment schedule and minimum amounts. This is followed by 'Your bank details' with a table of account information. At the bottom, there is a section titled 'Please read these important documents before confirming' with two document thumbnails: 'Your personal illustration (before update to income fund distribution)' and 'Your personal illustration (after update to income fund distribution)'.

Account number	Sort code	Building society roll number	Account name
****3102	**-**-77	**ST01	TEST01

Read the documents and information we show you. Then confirm you give us permission to change your income choice and select **Confirm and submit** to complete your request.

The screenshot shows the 'Legal declaration' screen. It includes a 'Please read before proceeding' section with important information. Below this is a 'General declaration' section with a scrollable area containing details about the investor, the company (Aegon), and the product. A declaration statement is provided, followed by a checkbox that is checked, indicating the user's instruction to change the income distribution option. At the bottom right, the 'Confirm and submit >' button is highlighted with a red circle.



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